

SAMPLE GREAT PLACES INVITATION

July 1, 2005

Great Places Citizen Advisory Board
Iowa Department of Cultural Affairs
State Historical Building
600 East Locust Street
Des Moines, IA 50319-0290

Dear Citizen Advisory Board Members:

We are writing to invite the State to be our partner to help make {PLACE} an Iowa Great Place.

Here is some information about {PLACE}: *{Describe how the place is defined. Is it is a neighborhood, a community or group of communities, a county, a district, a region or some other kind of place? What is authentic and special about the place?}*.

Our vision for {PLACE} is... *{Describe the results needed to make the place a Great Place. What are the hopes and goals for the place? Who will be involved in helping achieve the vision for the place?}*.

Please assign a coaching team to work with us to develop our Great Places offer. The primary contact person for {PLACE} is {Contact Name}, who can be reached at {mailing address, telephone number, fax number and e-mail address}.

We look forward to working with you!

Sincerely,

{PLACE Representative(s)}